

IDAHO CONTRACTORS BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 9/13/2016

BOARD MEMBERS PRESENT: C Roy Ellis - Chair
J Robert Pilote
Rebecca Ann Bowen Odom
Rodney Underhill
Gary R Bond

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, General Counsel
Mary Miles, Technical Records Specialist II
Deon L'Abbe, Technical Records Specialist I

OTHERS PRESENT: Frank Glodowski
Jeremiah Anderson

The meeting was called to order at 8:30 AM MDT by C Roy Ellis.

BOARD INTRODUCTIONS

Mr. Ellis welcomed and thanked the new Board members, Rebecca Odom and Rodney Underhill, for their willingness to serve on the Board of Contractors.

APPROVAL OF MINUTES

Mr. Bond made a motion to approve the minutes of 8/16/2016. It was seconded by Ms. Odom. Motion carried.

LEGISLATIVE REPORT

Ms. Cory gave the legislative report. She said August 1st was the deadline for proposed law changes and the third week of August was the deadline for proposed rule changes to be submitted to the Governor's Office for the 2017 Legislative Session. The Board does not have any proposed changes for the 2017 Legislative Session.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$62,076.30 as of 08/31/2016.

DISCIPLINE

Mr. Nelson presented a memorandum regarding case numbers CON-2016-96, CON-2016-108, CON-2016-111, CON-2016-116, CON-2017-12, CON-2016-107, CON-2016-58, CON-2017-26, and CON-2016-112. After discussion, the Board gave recommendations for appropriate discipline.

Mr. Nelson presented a Stipulation and Consent Order in cases CON-2017-18 and CON-2017-20. Mr. Bond made a motion to approve the Consent Orders and allow the Board Chair to sign on behalf of the Board. It was seconded by Mr. Underhill. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Pilote made a motion to approve the Bureau's recommendation and authorize closure in cases I-CON-2016-192, I-CON-2016-215, I-CON-2016-249, I-CON-2017-27, I-CON-2016-217, I-CON-2016-242, I-CON-2016-246, I-CON-2017-4, I-CON-2017-7, I-CON-2017-11, I-CON-2017-17, I-CON-2017-18, I-CON-2017-25, I-CON-2017-29, I-CON-2016-227, I-CON-2016-231, I-CON-2016-245, I-CON-2016-248, I-CON-2016-250, I-CON-2016-251, I-CON-2017-1, I-CON-2017-16, I-CON-2017-35, I-CON-2017-43, I-CON-2017-44, and I-CON-2016-230. It was seconded by Mr. Bond. Motion carried.

Mr. Bond recused himself from discussion and voting in case I-CON-2016-235..

Mr. Pilote made a motion to approve the Bureau's recommendation and authorize closure in cases I-CON-2016-82, I-CON-2016-112, I-CON-2016-129, I-CON-2016-132, I-CON-2016-134, I-CON-2016-139, I-CON-2016-159, I-CON-2016-172, I-CON-2016-207, I-CON-2016-223, I-CON-2016-236, and I-CON-2016-237. It was seconded by Ms. Odom. Motion carried.

Mr. Pilote made a motion to approve the Bureau's recommendation and authorize closure of case I-CON-2016-235. It was seconded by Ms. Odom. Motion carried.

TO DO LIST

The Board reviewed the to do list and no action was taken.

CHUCK MILLER

Mr. Miller presented a PowerPoint presentation regarding the common violations of registrants to present to the Idaho Building Contractors Association. Mr. Miller also presented disclosure forms for the Board to review.

NEXT MEETING was scheduled for 10/11/2016 AT 10:00 AM.

ELECTION OF VICE CHAIR

Mr. Bond made a motion to nominate and elect Mr. Pilote as the Board's Vice Chair. It was seconded by Ms. Odom. Motion carried.

BUSINESS ENTITY APPLICATION REVISION

Mr. Ellsworth presented a revised business entity application to the Board for review. The changes state that limited liability companies, limited liability partnerships, partnerships and corporations must have an Employer Tax Identification Number (EIN). A motion was made by Mr. Pilote to approve the revised application. It was seconded by Mr. Bond. Motion carried.

Discussion was held regarding applicants who are applying as Doing Business As (DBA) with multiple owners listed on the application. Mr. Ellsworth said all applicants must sign the affidavit, have their signature notarized and include their social security numbers. The Board asked Mr. Ellsworth to revise the application and present the revised application at the next meeting for consideration by the Board.

PREVIOUSLY CONSIDERED FELONIES

Mr. Ellsworth discussed with the Board members the issue of previously reviewed felonies for approved applications for registration. A motion was made by Ms. Odom to send all applications with previously reviewed felonies to the Board Chair for review and upon the Board Chair's approval, the registration will be issued. It was seconded by Mr. Pilote. Motion carried.

EXECUTIVE SESSION

Mr. Pilote made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Bond. The vote was: Mr. Pilote, aye; Mr. Bond, aye; Mr. Underhill, aye; Ms. Odom, aye; and Mr. Ellis, aye. Motion carried.

Mr. Underhill made a motion to come out of executive session. It was seconded by Mr. Bond. The vote was: Mr. Pilote, aye; Mr. Bond, aye; Mr. Underhill, aye; Ms. Odom, aye; and Mr. Ellis, aye. Motion carried.

APPLICATIONS

Mr. Bond made a motion to approve the following for registration:

Approved for Licensure

BUILDING BLOCKS CONSTRUCTION LLC	RCE-42478
5TH D LLC	RCE-42867
ANDERSON JEREMIAH DANIEL	RCT-42794
CLIFF CARL W	RCT-42724
COATS DARREN S	RCT-42889
FLORES JOSE MANUEL	RCT-41256
HALL TERRY	RCT-42559
THOMPSON JOSHUA D	RCT-42826

It was seconded by Mr. Pilote. Motion carried.

Mr. Bond made a motion to deny Glen Jeffery Weeks for registration for failure to comply with a previous disciplinary order of the Board. It was seconded by Mr. Underhill. Motion carried.

Mr. Bond made a motion to approve 901147285 for registration pending receipt of proof of payment for a previous discipline. It was seconded by Ms. Odom. Motion carried.

ADJOURNMENT

Ms. Odom made a motion to adjourn the meeting at 12:00 PM. It was seconded by Mr. Bond. Motion carried.

C Roy Ellis, Chair

J Robert Pilote

Rebecca Ann Bowen Odom

Rodney Underhill

Gary R Bond

Tana Cory, Bureau Chief